

**Finance Director**

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| **Education & Training** |
| **Essential Criteria** | **Desirable Criteria** |
| Qualified ACCA, CIMA or ACA Accountant  |  |
| **Experience** |
| **Essential Criteria** | **Desirable Criteria** |
| Experience of developing and setting up financial systems and controls | Experience of social entrepreneurship |
| Experience preparing statutory accounts and managing external audit processes | Understanding of project management methodology and experience of its application |
| Experience of delivering management accounts on a timely basis. |  |
| Experience of managing staff and leading, motivating and developing teams |  |
| Proven ability to successfully deliver change |  |
| Experience of developing plans and budgets and managing performance against these |  |
| Knowledge of charity statutory accounting and charity related VAT and Tax matters |  |
| **Knowledge and Skills**  |
| **Essential Criteria** | **Desirable Criteria** |
| Excellent computer skills with proficiency in Excel, accounting software packages, Outlook and other MS Office products | Knowledge and experience of working with Xero accounting packages  |
| Excellent team working skills with the ability to successfully influence, negotiate and challenge peers and senior management | Ability to have good cross organisational working |
| Excellent and effective oral and written communication skills, to convey complex / or technical findings and concepts to non-technical audiences |  |
| **Personal Attributes** |
| **Essential Criteria** | **Desirable Criteria** |
| Desire to succeed and develop the role and service | Driver/UK Driving Licence |
| Understanding of the role of third sector organisations and a commitment to the goals of the organisations and sector. |  |
| Excellent interpersonal skills, able to work with multiple stakeholders, manage relationships, competing organisational priorities with diplomacy and integrity |  |
| Willing to work flexibly across different locations  |  |